



## New Business Checklist

- Write a Business Plan**
- Get Business Assistance and Training**
- Choose a Business Location**
- Finance Your Business**
- Determine the Legal Structure of Your Business**
- Membership/Partnership Agreement**
- Register a Business Name ("Doing Business As")**
- Get a Tax Identification Number**
- Register for State and Local Taxes**
- Obtain Business Licenses and Permits**
- Understand Employer Responsibilities**
- Marketing strategy**
- Business cards**
- Marketing material**
- Logo**
- Website**
- Social Media**
- IT needs**
- Networking**
- Doing business with the state of ohio**

- Accountant**
- Business Insurance**
- Lawyer**
- Banker**
- Business bank account**
- Accounting software**
- Business credit**